



22 MAR 1979

DD/A Registry
File Meeting

Mr. Donald M. Baker
Chief Clerk and Associate Counsel
House Education and Labor Committee
2181 Rayburn House Office Building
Washington, D. C. 20515

Dear Don,

This is to confirm our conversation regarding your visit to my Presidential Management Intern Cluster Group on Thursday, 19 April, at 11:00 a.m. The meeting will be at the Central Intelligence Agency Headquarters Building. I will have a car meet you at 10:30 at the South Capitol Street horseshoe entrance and return you to your office after lunch, about 1:30.

The topic for the meeting will be "What you need to know about Congress to do your job." The Interns are working in various agencies in the Metropolitan area so they will bring different perspectives of this topic to the meeting. I look forward to seeing you again and appreciate your taking time to visit our group.

n/w "Thanks"

Sincerely,

/s/ Don

Don I. Wortman

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O/CMO/DDA:EBG:pao (22 Mar 79)

IS FILE HAS BEEN
CHARGED TO YOU

IF FILE IS TRANSFERRED CALL EXT.

PLEASE RETURN WITHIN ONE WEEK TO: